



# Town of Mars Hill

## MAYOR AND BOARD OF ALDERMEN

**John L. Chandler**  
*Mayor*  
**Nicholas A. Honeycutt**  
*Vice-Mayor*  
**Robert W. Zink**  
*Treasurer*  
**Stuart L. Jolley**  
*Clerk*  
**Larry H. Davis**  
*Secretary*

### MINUTES REGULAR MEETING Mars Hill Town Hall – Conference Room June 24, 2019 at 6:00 p.m.

The Town of Mars Hill Mayor and Board of Aldermen met in regular session on Monday, June 24, 2019 at 6:00 p.m. in the Mars Hill Town Hall. This meeting was also for the purpose of conducting a public hearing for the FY 2019-20 Budget with notice and publication duly given to the public.

**MEMBERS PRESENT:** Mayor John Chandler; Aldermen Larry Davis, Nicholas (Nick) Honeycutt, Stuart Jolley, and Robert W. (Bob) Zink

**STAFF PRESENT:** Nathan R. Bennett, Town Manager

**OTHERS PRESENT:** Paul Moon, News-Record and Sentinel; Bill Downey, Bill Sewell, Susan Sewell, Lucy Pearson, Robert Moore, Lesley King and other members of the general public.

#### **Call to Order**

The meeting was called to order by Mayor John Chandler. Mayor Chandler welcomed those in attendance.

#### **Approval of the Agenda**

Mayor Chandler asked the Board to review the proposed agenda for approval. Mr. Bennett advised that “Item 7, NCDOT Presentation,” can be removed as the representative from NCDOT could not attend. Upon review and discussion of the agenda, Mayor Chandler called for a motion. Alderman Nick Honeycutt made a motion that the agenda be approved with the modification that “Item 7 – NCDOT Presentation” be removed. Alderman Stuart Jolley seconded the motion. Upon a call for a vote on the motion by the Mayor, the agenda was approved unanimously. (Attachment A)

#### **Approval of Minutes**

Mayor Chandler then asked the Board to review the minutes of the regular meeting held on May 6, 2019 and the special meeting held on May 20, 2019. There being no modifications to the minutes, Alderman Jolley made a motion that the minutes for May 6 and May 20, 2019 be approved as

presented by management. Alderman Davis seconded the motion. Upon a call for a vote on the motion by the Mayor, the minutes were approved unanimously.

### **Special Presentation to Darhyl Boone**

Mayor Chandler then made a special presentation to Mr. Darhyl Boone who recently retired as Mars Hill Town Manager. Mayor Chandler presented Mr. Boone with the “*Order of the Long Leaf Pine*” award as issued by North Carolina Governor Roy Cooper in recognition of Mr. Boone’s long, faithful and distinguished service to the Town of Mars Hill and the State of North Carolina. Former Mars Hill Town Attorney and current District Court Judge Larry Leake made congratulatory remarks regarding Mr. Boone’s service and friendship to the citizens of the Town of Mars Hill. Mr. Boone gave remarks reflecting on his career and expressed his thankfulness for the opportunity to serve and appreciation to receive this award.

### **FY 2019-2020 Budget – Nathan Bennett, Town Manager**

Mayor Chandler then recognized Town Manager Nathan Bennett to provide information and make a presentation of the proposed Fiscal Year 2019-2020 Budget for the Town of Mars Hill. Mr. Bennett gave a summary of the budget preparation process and delivered the Budget Message (Attachment B) giving an overview of the proposed budget. Mr. Bennett advised the Board that no tax increase is proposed. Management recommends the tax rate remain the same at \$0.47 (forty-seven cents) per \$100 (one-hundred dollars) assessed property valuation. Mr. Bennett further advised there is a proposed increase to the water and sewer rates of 2.5% in keeping with previously established Board policy to maintain solvency of the water and sewer enterprise fund.

Mayor Chandler then opened the public hearing to receive comments or questions concerning the proposed budget from the general public in attendance. There being no comments or questions Mayor Chandler closed the public hearing.

Mayor Chandler then asked the Board to review the proposed FY 2019-2020 Budget Ordinance. Upon review and discussion of the Budget Ordinance, Mayor Chandler called for a motion. Alderman Jolley made a motion to approve the Fiscal Year 2019-2020 Budget Ordinance as presented by management. Alderman Davis seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion was approved unanimously. (Attachment C)

### **FY 2018-2019 Budget Amendments**

Mayor Chandler then moved to the FY 2018-2019 Budget Amendments and recognized Mr. Bennett to provide information on this item. Mr. Bennett explained that he had reviewed all departmental budgets with finance staff as the current fiscal year nears completion. That review indicates most departments have sufficient funding remaining for the remainder of the year. The one area that may need additional support is the Public Buildings Department as funding is nearly depleted and there may be unknown

expenses to arise. Mr. Bennett presented the budget amendment to allocate an additional \$5,000 from the Appropriated Fund Balance line item to the Public Buildings-Capital Outlay/Buildings line item. Upon review of the amendment and completion of discussion by the Board, Mayor Chandler called for a motion. Alderman Davis made a motion to approve the Budget Amendment as presented by management. Alderman Honeycutt seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion was approved unanimously. (Attachment D)

### **Town Manager Report – Nathan Bennett, Town Manger**

Mayor Chandler then recognized Mr. Bennett to provide the Town Manager Report.

### **July Regular Meeting**

Mr. Bennett advised the Board that the July meeting is scheduled for next week on July 1, 2019. Mr. Bennett advised the Board that all pending business matters have been addressed and it is customary to cancel or postpone the July meeting. If a meeting becomes necessary, the Mayor can call a special meeting. Upon completion of discussion by the Board, Mayor Chandler called for a motion. Alderman Honeycutt made a motion to cancel the July 2019 regular meeting and return to the regular schedule with the August 5<sup>th</sup> meeting. Alderman Davis seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion was approved unanimously.

### **General Update**

Mr. Bennett provided the Board with a status report on capital projects that are underway as well as a summary of various town activities. The Exit 11 Pump Station/Force Main and Wastewater Treatment Plant improvement project is nearing final completion. The project was scheduled to complete on June 14, however due to weather delays and right-of-way issues that contract period has been extended 45 days. The project has gone very well with no serious issues. The waterline replacement project along NC 213/Cascade Street from Park Drive to the town limits has also went very well. The contract to replace approximately 925 feet of PVC pipe with iron ductile pipe was signed in early June and work began immediately. The project should complete in the next few days. Mr. Bennett advised the Board that he did have to provide NCDOT with a new request to encroach on the right-of-way owned by the State but that was resolved very quickly last week.

Mr. Bennett advised the Board that the pool at the Mars Hill Recreation Park opened Memorial Day weekend and it is receiving a lot of activity this summer. No problem or issues to note with the startup or operations of the pool. Mr. Bennett reminded the Board that the American Legion will be providing entertainment and activities at the Park as part of the Independence Day celebration on July 4<sup>th</sup>. The Town will provide fireworks at the park at dark. Mr. Bennett advised the Board that he has followed up on the public comment request from the May Board meeting regarding the League of Women Voters desire to have a candidate forum in Mars Hill for local candidates this fall. Mr. Bennett advised he has contacted Barbara Coulson with the Madison County League of Women Voters and the

candidate forum has been scheduled to be held in the Mars Hill Town Hall on Tuesday, October 1, 2019 at 6:30 p.m. Other items of interest include the hiring of new part-time employee Jessica Honeycutt to assist with utility billing, accounts payable and other administrative functions as needed. In addition, the payment counter has been installed which will provide an additional level of security for staff in the administration office. Mr. Bennett advised the Board that NCDOT plans to replace the bridge across Gabriel's Creek on Bailey Street at Chambers Gym in the summer of 2021. He advised that NCDOT is organizing a stakeholder meeting for early August that Town officials will participate in and will keep the Board apprised of any updates as NCDOT moves forward with that project.

### **Old Business**

The Mayor then asked if there was any "Old Business." Alderman Honeycutt advised he had been asked by someone if they could place one of the small library boxes on the greenway. Consensus of the Board was that the person needs to get permission from either Mars Hill University or the Madison County School System as the property along the greenway belongs to one of those entities and ultimately would need to give permission, not the Town. Alderman Davis asked about the placement of animal waste stations along the Greenway. Mr. Bennett advised that he would look into that matter.

No additional old business.

### **New Business**

No New Business

### **Public Comment**

The Mayor then asked if there was any public comment. The first to speak was Robert Moore who thanked the Town for hosting a candidate forum as requested by the Madison County League of Women Voters. Mr. Moore thanked Mr. Bennett for making arrangements for the forum. Lucy Pearson asked some general questions regarding the Town website and if meeting minutes were available, which the Town Manager advised that the website was maintained regularly with meeting minutes and other relevant information.

### **Closed Session (Pursuant to N.C.G.S. 143-318.11(a)(6))**

Alderman Zink made a motion to enter closed session pursuant to N.C.G.S. 143-318(a)(6) to discuss a personnel matter. Alderman Davis seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion was approved unanimously.

### *Closed Session*

Upon completion of the business pertaining to the closed session, Mayor Chandler called for a motion to end the closed session. Alderman Zink made a motion to end the closed session and return the

meeting to open session. Alderman Davis seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion to return to open session was unanimously approved.

### **Return to Open Session**

Upon returning to open session, Alderman Jolley made a motion to authorize implementation of a pay rate adjustment for part-time employees David Rice to \$15.00 per hour and W.G. Griffin to \$14.00 per hour effective July 1, 2019; a pay rate adjustment for Jason Riddle of \$1,200 per annum for completion of certification for “Grade 2 Collections Operator” and for Tommy Worley of \$1,200 per annum for completion of certification for “Grade 1 Collections Operator” effective June 13, 2019; and for all permanent full and part-time employees a cost of living pay increase 3% (three percent) or \$1,200 of base pay per annum (pro rata for hourly employees), whichever is greater and more favorable to the employee. Alderman Davis seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion was approved unanimously.

Mayor Chandler then called for a motion to recess this meeting in order to address additional matters. Alderman Davis then made a motion to recess this meeting until Wednesday, June 26, 2019 at 8:30 a.m. in the Boardroom of the Mars Hill Town Hall. Alderman Jolley seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion to recess the meeting was unanimously approved.

### **Reconvene from Recess**

Mayor Chandler reconvened the recessed meeting on Wednesday, June 26, 2019 at 8:30 a.m. in the Boardroom of the Mars Hill Town Hall. All board members and Town Manager Bennett were present.

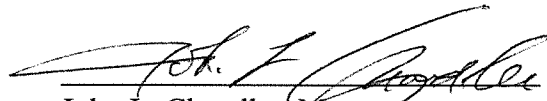
Mayor Chandler then addressed the matter of converting water utility billing to a monthly cycle from the current bi-monthly cycle. Upon completion of discussion by the Board, Alderman Honeycutt made a motion to change water utility billing to a monthly cycle effective July 1, 2019. Alderman Jolley seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion was approved unanimously.

The Board then conducted a performance review of Town Manager Nathan Bennett. Upon completion of the review, Mayor Chandler made a motion to find that the introductory (probationary) period for Mr. Bennett has been successfully completed and that Mr. Bennett shall receive a pay adjustment of \$5,000 per annum effective July 1, 2019. Alderman Jolley seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion was approved unanimously.

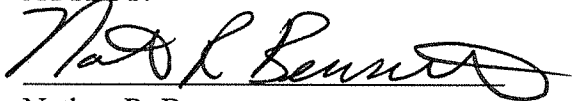
**Adjourn**

There being no further business before the Board, Mayor Chandler called for a motion to adjourn. Alderman Zink made a motion to adjourn, Alderman Jolley seconded the motion. Upon a call for a vote on the motion by the Mayor, the motion to adjourn was unanimously approved.

Approved and authenticated this the 5<sup>th</sup> day of August, 2019.

  
John L. Chandler, Mayor

ATTEST:



Nathan R. Bennett,  
Town Manager





Notice of Special Meeting of the  
Town of Mars Hill  
Mayor and Board of Aldermen  
Scheduled for 24 June 2019

PLEASE TAKE NOTICE that the Mars Hill Mayor and Board of Aldermen shall, pursuant to NC Gen. Stat. 160A-71 and NC Gen. Stat. 143-318.12(b)(2), hold a special meeting at the following designated place and time:

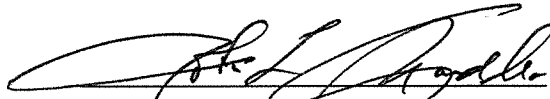
Date of Meeting: Monday, 24 June 2019

Time of Meeting: 6:00 p.m.


Place of Meeting: Mars Hill Town Hall  
Large Conference Room  
280 North Main Street  
Mars Hill, North Carolina

Purpose of Meeting: Conduct the regular business for the month of June 2019 and take action on any related matters. Conduct a public hearing regarding the proposed FY 2019-20 Budget and consider and take action on the FY 2019-20 Budget. Consider and take action on FY 2018-19 budget amendments.

This the 20<sup>th</sup> day of June 2019.

  
John L. Chandler, Mayor

Posted as required by NC Gen. Stat. 153A-40(b) and NC Gen. Stat. 143-318.12(b)(2) on this 20<sup>th</sup> day of June, 2019 at 4:00 o'clock p.m.

  
Nathan R. Bennett, Town Manager



**Town of Mars Hill**  
**MAYOR AND BOARD OF ALDERMEN**

**AGENDA**  
**REGULAR MEETING**  
*Mars Hill Town Hall Conference Room*  
*June 24, 2019 at 6:00 p.m.*

1. Call to Order – *Mayor John L. Chandler*
2. Approval of Agenda
3. Approval of Minutes: May 6, 2019 and May 20, 2019 Regular and Special Meetings
4. Special Presentation
5. FY 2019-2020 Budget, *Nathan Bennett, Town Manager*
  - a. Budget Message
  - b. Public Hearing
  - c. Consideration and Adoption of FY 2019-2020 Budget Ordinance
6. FY 2018-2019 Budget Amendments
7. NCDOT Presentation – *Mr. Stephen Sparks, Corridor Development Engineer, Division 13*
8. Town Manger Report – *Nathan Bennett, Town Manager*
  - a. July Regular Meeting
  - b. General Update
9. Old Business
10. New Business
11. Public Comment
12. Closed Session (*Pursuant to N.C.G.S. 143-318.11(a)(6)*)
13. Adjourn



# TOWN OF MARS HILL

**FY 2019 – 2020**

## **BUDGET MESSAGE**



**June 1, 2019**

**Nathan R. Bennett**  
**Town Manager**

# TOWN OF MARS HILL BUDGET MESSAGE

FISCAL YEAR 2019-2020

*To the Town of Mars Hill Mayor and Board of Aldermen  
and Citizens of the Town of Mars Hill:*

In accordance with North Carolina General Statute 159-11, the Town of Mars Hill Fiscal Year 2019-2020 proposed budget is respectfully submitted for your review and consideration. The proposed budget sets forth a plan of operations for all Town departments, programs, and initiatives for the coming year. This proposed budget is balanced in accordance with the Local Government Budget and Fiscal Control Act with General Fund revenues and expenditures each totaling \$1,885,300. The Water and Sewer Fund is balanced with revenues and expenditures each totaling \$1,053,000. These budgets represent a minimal increase over the adopted Fiscal Year 2018-2019 budget.

## INTRODUCTION

This budget message will introduce the Town of Mars Hill Fiscal Year 2019-2020 proposed budget. The budgeting process begins in early spring with management requesting proposed appropriation use plans from departments, agencies and other Town-supported entities. Management takes those requests and develops a balanced budget in line with expected revenue from numerous sources. This document will provide a summary of how the Town plans to utilize its fiscal resources and will highlight significant impacts to the Town's budget. I am pleased to present this budget that provides the tools and resources necessary for an effective and efficient government for the Citizens of the Town of Mars Hill.

## REVENUES

It is the priority of elected officials and management to operate Town government in a professional, efficient, business-like manner. This budget provides a priority spending plan that attempts to minimize the tax burden on the Town taxpayer. The Town's primary general fund sources of revenue are property, sales and utility franchise taxes. Collectively, these sources constitute 58% of the Town's revenue.

Regarding property taxes for Fiscal Year 2019-2020, management recommends no change to the current property tax rate. The property tax rate is recommended to be maintained at the current rate of \$0.47 (forty-seven) cents per \$100 (one-hundred dollars) of valuation. It is expected this rate will provide the general fund an estimated total property tax revenue of \$498,000. Combined with other sources, such as state sales and utility taxes, the Madison County fire tax levy for the Mars Hill Fire District, state Powell Bill funds for street maintenance, and other town department revenue, the general fund revenue sources are anticipated to total \$1,885,300.

The water and sewer fund is an enterprise function which is required by the State of North Carolina to be supported only by the revenue generated from the service provided. In keeping with established Town policy, management recommends a 2.5% increase to water and sewer usage fees. This increase is necessary to keep the water and sewer fund solvent while providing safe drinking water and making necessary capital improvements to the water and sewer system.

## EXPENDITURES AND INITIATIVES

The Town of Mars Hill is dedicated to sound fiscal management, capital planning and responsible day-to-day operations. Accurate budget projections and a disciplined approach to budget administration have allowed the Town to successfully maintain essential public services, enhance public safety, make strategic investments to support community and economic development while maintaining financial stability. This budget is a comprehensive document that addresses the fiscal needs of some 12 departments and affiliated agencies. The intention of this section is to highlight some of the larger appropriations for departments and key initiatives included budget.

1. **Smith Farm / Bailey Mountain Park:** This past fiscal year, the Town completed the purchase of 86 acres on Forest Street known as the Smith Farm with funding from the Clean Water Management Trust, Land Management Trust, The Richard L. Hoffman Foundation, local government, and a host of private contributors. This farm will become the Town's newest park and will provide a number of recreational activities as well as public access to the iconic Bailey Mountain. This park will be a tremendous asset to the Town of Mars Hill and the region. The Town has applied for a \$260,000 grant from the N.C. Parks and Recreation Trust Fund to develop this property to include installation of recreation elements, walking and hiking trails, entertainment venue, picnic shelters and a discovery (visitor) center. While notice of the award will not be made by the state until September, management recommends \$5,000 in the recreation department budget to begin some necessary improvements and maintenance to the facility as appropriate regardless of the grant status.
  
2. **Economic Development:** The Town is a serious partner in economic development efforts in our community. Over the years and continuing to the present, Town leaders have made significant financial contributions to strengthen the Town's infrastructure, particularly water and sewer services, to support the ability of business and industry to locate facilities and jobs in our community. Mars Hill is prepared for additional smart commercial and residential development that will complement the integrity and heritage of our community. This budget recommends appropriations for additional water and sewer system improvements as appropriate. Furthermore, this budget recommends an appropriation of \$3,000 to implement the Downtown Façade Improvement Program. This grant program is a targeted investment by the Town designed to assist small business owners in the historic downtown area make improvements to the exterior of their business enhancing the overall aesthetic appearance of the corridor. A strong, vibrant downtown invites activity that supports business and community development and the Town is eager to assist in that endeavor.
  
3. **Fire Department:** The Town of Mars Hill Fire Department is a town department that also serves county residents in the surrounding Mars Hill Fire District. The Department has a small full and part-time paid staff and nearly 30 volunteers covering a large geographic area containing such diverse protectorates as Interstate 26, U.S. Highway 19, Mars Hill University, businesses, industries and thousands of residents. It is vital that the department has the equipment and resources needed to respond to any emergency whether it be a manmade or natural disaster. The Town, together with the county fire district, fund this department at the highest level possible to ensure that modern vehicles and equipment are provided, and all employees and volunteers are trained and prepared to address any situation that may occur. Of specific note, in consultation with the Fire Chief, management recommends an appropriation of \$8,500 to purchase 10 Scott carbon cylinders for air packs. The fire department has a total of 48 of these cylinders which must all be replaced by 2025 pursuant to their designated maximum use life. The fire department plans to replace 10 cylinders each year over the next five years to phase the total replacement of these units prior to their expiration. There is an additional amount recommended for additional capital equipment as need may warrant. The complete fire department budget is recommended for an appropriation of \$494,500.

4. **Police Department:** The Town is committed to providing our citizens and visitors with a professional police force to ensure the safety and security of our community. Mars Hill is fortunate to have a very low crime rate, but this positive statistic is due in large part to the great community policing activities provided by our police officers. I have been impressed by this work and the close professional relationship the police (and fire) department has with the Mars Hill University Public Safety Department. This partnership between the Town and University is critical in planning and responding to situations that may arise. Of specific note, in consultation with the Chief of Police, management recommends an appropriation in this budget to provide an increase to the hourly compensation of part-time officers from \$12.51 to \$15.50 per hour. This increase of approximately \$1,900 annually will allow the Town to be competitive for recruitment of qualified officers with surrounding law enforcement agencies. In addition, management proposes to appropriate \$20,000 in this budget to continue needed capital equipment purchases such as officer safety equipment. The complete police department budget is recommended for an appropriation of \$402,800.
  
5. **Water and Sewer System:** The Town received nearly \$1 million in federal and state grant funds to install a sewer pump station at I-26 Exit 11 and to make other repairs to the wastewater treatment plant. This work began in January 2019 and is nearing completion. These improvements will provide utility service to this unsewered area connecting the collection system already operational on Crossroads Parkway to the vicinity of Exit 9. This initiative will greatly improve the Town's preparation to support potential future growth along that corridor. This budget recommends an appropriation to provide for the operation and maintenance of the newly installed pump station and other associated operational needs. Funds are also recommended to make improvements and replacement of certain water lines and meters to improve efficiencies system wide as appropriate. In addition to infrastructure needs, this budget contains a small amount of additional administrative funds necessary to support the transition of billing for water and sewer services to a monthly cycle should that be of satisfactory interest to the Board of Aldermen. It is expected a monthly bill will provide some relief to ratepayers, particularly those on fixed incomes, who struggle to pay the larger amount for two months of service. This often results in an unfortunate situation of additional late fees and potential disconnection of service. Town staff is prepared to implement this proposed monthly billing system should it be the pleasure of the Board.
  
6. **Employee Compensation:** Town employees work hard to provide a safe, secure, healthy and prosperous community. The Town has a history of excellent employees who are cross trained in several areas which keeps the total number of workers at a minimum creating a very efficient workforce. In order to keep good employees in all sectors of Town employment, they must receive compensation commensurate with their knowledge and skills in consideration of the current labor market and economic circumstances. This budget recommends an across the board pay increase for all permanent employees of 3.0%. This rate is reflective of data from the federal Consumer Price Index (CPI) and takes into consideration current labor market conditions in the region. In addition to this increase in compensation, management recommends an appropriation of \$2,000 to fund the Tuition Assistance Program approved by the Board of Aldermen in March. This program provides an incentive to current full-time Town employees to seek out additional educational and training opportunities on their own time that will benefit their career development and Town operations. In addition to compensation, the N.C. Local Government Retirement System has increased the employer (Town) contribution rate an additional 1.2% for all employees who are members of the system requiring an additional \$10,750 from the Town. The N.C. State Health Plan has not released rates for the next enrollment period effective January 1, 2020. Therefore, any substantive increase may require an additional appropriation which will be considered through the budget amendment process.

## **BUDGET SUMMARY**

The leadership of the Mayor and Board of Aldermen together with the diligent work of Town employees, has resulted in a financially stable, effective and efficient Town government. This has allowed the Town of Mars Hill to undertake a number of capital projects for the long-term improvement of our community while at the same time providing excellent day-to-day services our citizens deserve. The goal of this proposed budget is to provide the financial resources to continue the good work that all departments, agencies and community partners do to move the Town of Mars Hill forward.

Respectfully submitted this 1<sup>st</sup> day of June 2019.

NATHAN R. BENNETT,  
Town Manager

ORDINANCE # 246

## TOWN OF MARS HILL

BUDGET ORDINANCE  
FISCAL YEAR 2019-2020

WHEREAS this Budget Ordinance for Fiscal Year 2019-2020 for the Town of Mars Hill, North Carolina, has been prepared pursuant to the provisions of Chapter 159 of the North Carolina General Statutes.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Aldermen for the Town of Mars Hill, North Carolina, meeting in open session on June 24, 2019, that this Budget Ordinance for Fiscal Year 2019-2020 be adopted as follows:

## SECTION 1. GENERAL FUND AND POWELL BILL FUND

A. REVENUE – Revenue totaling \$1,885,300.00 is hereby anticipated from the following sources:

Description	Amount
Property Tax (Current Year \$0.47 per \$100)	\$ 498,000.00
Property Tax (1 <sup>st</sup> Prior Year & all Other Prior Years)	\$ 5,500.00
Payment in Lieu of Taxes	\$ 8,000.00
Tax Penalties & Interest	\$ 2,000.00
Ad Valorem Vehicle Tax	\$ 40,000.00
Municipal Parking Fees	\$ 5,000.00
Interest Earned, Investments	\$ 10,000.00
Rents & Concessions	\$ 3,000.00
Utilities Revenue	\$ 2,500.00
Miscellaneous Revenue	\$ 5,000.00
Utility Franchise Tax	\$ 125,000.00
Excise Tax – Beer & Wine	\$ 8,000.00
Powell Bill Street Allocation	\$ 58,000.00
Local Option Sales Tax	\$ 425,000.00
Court Costs, Fees, Etc.	\$ 100.00
Parking Violation Penalties	\$ 3,000.00
Zoning Permits	\$ 100.00
Police Department Donations	\$ 100.00
Recreation Department Revenue	\$ 25,000.00
Fire Department Revenue	\$ 3,000.00
Fire Department Relief Fund	\$ 4,000.00
Tax Refunds	\$ 15,000.00
Special Fire District Tax	\$ 520,000.00
Appropriated Fund Balance – General Fund	\$ 30,000.00
Appropriated Fund Balance – Powell Bill	\$ 90,000.00
<b>TOTAL REVENUES ANTICIPATED</b>	<b>\$ 1,885,300.00</b>

- B. EXPENDITURES** – A total of \$1,885,300.00 is hereby authorized to be expended from the departmental accounts of the General Fund and Powell Bill Fund as follows:

Description	Amount
Governing Body	\$ 70,500.00
Administration	\$ 251,000.00
Elections	\$ 7,000.00
Tax Collections	\$ 3,000.00
Public Buildings	\$ 30,500.00
Police Department	\$ 402,800.00
Fire Department	\$ 494,500.00
Street Department	\$ 202,600.00
Powell Bill Expenditures	\$ 148,000.00
Sanitation Department	\$ 123,000.00
Recreation Department	\$ 81,300.00
Library	\$ 21,100.00
Debt Service	\$ 50,000.00
<b>TOTAL EXPENDITURES AUTHORIZED</b>	<b>\$ 1,885,300.00</b>

## SECTION 2. WATER AND SEWER FUND

- A. REVENUE** – Revenue totaling \$1,053,000.00 is hereby anticipated from the following sources:

Description	Amount
Interest Earned – Investments	\$ 10,000.00
Enterprise Fund	\$ 10,000.00
Miscellaneous	\$ 4,000.00
Water & Sewer Charges	\$ 984,000.00
Sewer Taps	\$ 10,000.00
Water Taps	\$ 10,000.00
Appropriated Fund Balance/Water & Sewer	\$ 25,000.00
<b>TOTAL REVENUES</b>	<b>\$ 1,053,000.00</b>

- B. EXPENDITURES** – A total of \$1,053,000.00 is hereby authorized to be expended from the departmental accounts of the Water and Sewer Fund as follows:

Description	Amount
Debt Service	\$ 113,100.00
Administration, Engineering and Billing	\$ 215,400.00
Operations	\$ 724,500.00
<b>TOTAL EXPENDITURES AUTHORIZED</b>	<b>\$ 1,053,000.00</b>

## SECTION 3. PURPOSE

The appropriations made herein are for the maximum amounts necessary to provide the services and accomplish the purpose described. Each department head shall affect savings to the extent possible.

**SECTION 3. FISCAL YEAR EFFECTIVE DATE**

Appropriations made herein are effective for the Fiscal Year beginning July 1, 2019 and ending on June 30, 2020.

**SECTION 4. AD VALOREM TAXES**

An *ad valorem* tax rate of forty-seven cents (\$0.47) per one hundred dollars (\$100.00) of assessed valuation of taxable property is hereby levied as the official tax rate for the Town of Mars Hill for the fiscal year beginning July 1, 2019 and ending June 30, 2020. This rate is based upon a total valuation of \$110,415,254.00 and an estimated collection rate of 96.0%.

**SECTION 5. BUDGET OFFICER**

Pursuant to N.C. General Statute 159-8, the Town is required to appoint a Budget Officer and the Town of Mars Hill Board of Aldermen has and hereby appoints the Town Manager to serve as Budget Officer.

**SECTION 6. UTILIZATION OF BUDGET ORDINANCE**

The Budget Ordinance shall be the basis for the financial plan for the Town of Mars Hill during the fiscal year. The Budget Officer shall administer the budget and maintain such records consistent with this ordinance and the appropriate statutes of the State of North Carolina. The Budget Officer is further authorized to execute contracts or other documents for which this ordinance makes an appropriation.

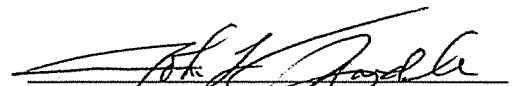
**SECTION 7. DISTRIBUTION AND DOCUMENTATION**

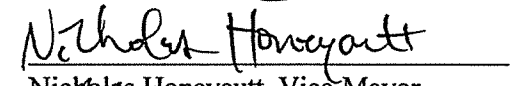
Copies of this Budget Ordinance shall be provided to the Budget Officer, Town Manager, Town Clerk, and the Finance Officer to be kept on file by them for direction in the collection of revenues and disbursement of Town funds.

**ADOPTED** this 24<sup>th</sup> Day of June 2019.

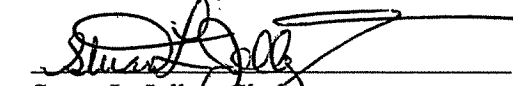
A motion was made by Alderman Stuart Jolley that the Budget Ordinance for Fiscal Year 2019-2020 be ADOPTED as presented. A second was made by Alderman Larry Davis and approved by the Mayor and Board of Aldermen for the Town of Mars Hill, North Carolina.

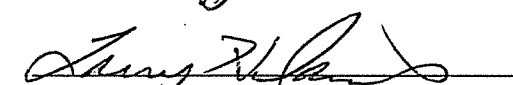


  
John L. Chandler, Mayor

  
Nicholas Honeycutt, Vice-Mayor

  
Robert W. Zink, Treasurer

  
Stuart L. Jolley, Clerk

  
Larry Davis, Secretary



Town of Mars Hill  
Mars Hill, North Carolina

2018 – 2019 Fiscal Year

**BUDGET AMENDMENT**

**GENERAL FUND:**

**Revenues Anticipated:**

10-3994-0000	Appropriated Fund Balance	\$ 5,000.00
	<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 5,000.00</b>

**Expenditures Authorized:**

10-5000-7200	Public Buildings-Capital Outlay/Bldgs.	\$ 5,000.00
	<b>TOTAL EXPENDITURES AUTHORIZED</b>	<b>\$ 5,000.00</b>

**ADOPTED: JUNE 24, 2019**